

Chris Aquino

From: Washington Metropolitan Area Transit Commission [administrator@wmatc.gov]
Sent: Tuesday, December 27, 2011 3:33 PM
To: Chris Aquino
Subject: 2012 Annual Report - WMATC No: 1726, Carrier Name: Nova Tours & Travel, Inc.

Washington Metropolitan Area Transit Commission
2012 Carrier Annual Report Form

NEW THIS YEAR:

- Annual reports can now be filed online at www.wmatc.gov. Annual fees can also be paid online using a credit or debit card. Your username and password is required to access e-filing.
- Carriers holding U.S. Department of Transportation authority must now indicate their USDOT number. Also, carriers must indicate whether each vehicle in their fleet is equipped with a wheelchair lift or ramp.

FILING INFORMATION:

- Each carrier holding a WMATC certificate of authority on January 1, 2012, must file a complete 2012 annual report and pay a \$150 annual fee on or before **January 31, 2012**. To be timely, the report and fee must be received at WMATC's office by 4:30 p.m. (or submitted online by 11:59 p.m.) on this date.
- Incomplete annual reports will not be accepted. All fields marked with an asterisk (*) must be completed. If any information is missing or incorrect, make all necessary corrections.
- Each carrier that fails to file a complete annual report on time will be assessed a **late fee** pursuant to Regulation No. 67-03. Each carrier that fails to pay the \$150 annual fee on time will be assessed a separate **late fee**.
- The WMATC operating authority of each carrier that has not filed a complete annual report and paid its annual fee and any assessed late fees will be automatically suspended effective May 1, 2012.
- Filing an annual report containing false information, or omitting information, may result in the assessment of a civil forfeiture.

1. ANNUAL REPORT OF:

WMATC No.: 1726

USDOT No.: 1967501

Name of Carrier (as shown on certificate of authority): Nova Tours & Travel, Inc.

Principal Place of Business

Street Address: 19801 Executive Park Circle

City: Germantown

State: MD

Zip: 20874

Mailing Address (if different from street address)

Street: 19801 Executive Park Circle

City: Germantown

State: MD

Zip: 20874

Telephone Number: (301)515-0852

Other Telephone: (301)515-0853

Fax Number: (301)515-0854

E-mail: novatourusa@verizon.net

2. CARRIER CONTACT PERSON (at mailing address to whom we should direct inquiries):

Name: Daniel Lee

Title: Managing Director

Telephone Number: (301)526-4586

Other Telephone:

Fax Number: (301)515-0854

E-mail: novatoursusa@aol.com

3. REGISTERED AGENT INSIDE THE METROPOLITAN DISTRICT FOR SERVICE OF PROCESS

*(Complete section 3 only if the principal place of business in section 1 is outside the Metropolitan District):

The Metropolitan District includes the District of Columbia, Prince George's Co., Montgomery Co., Alexandria Arlington, Fairfax, Falls Church, and Dulles Airport. For a full description, see www.wmatc.gov.

Name of Registered Agent for Service of Process:

Agent Address:

City:

State:

Zip:

Telephone Number:

E-mail:

[illegible]

Name: Daniel Lee
Title: Managing Director
Date: 12/27/11